

PUBLIC SPEAKERS

None.

MINUTES OF OCTOBER 17, 2016

Roll Call of Members

The monthly meeting of the Board of Directors of The Mattabassett District was held Monday, October 17, 2016, in the Administration Building. Chairman John Dunham called the meeting to order at 7:02 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Bonnie Anderson and Tom Tokarz. Present from the Town of Berlin was Director John Dunham. Present from the City of Middletown were Directors Dale Aldieri, David Bauer and Tom Serra. Present from the City of New Britain were Directors Peter Centurelli, Tonilynn Collins and Timothy Stewart. Also present were Edward T. Lynch Jr. – District Counsel, Arthur Simonian - Executive Director, Michelle Ryan – District Engineer, Brian Warman – Operations Manager, and Bill Adkins – Maintenance Manager. Berlin Directors Ed Kindelan and Jim McNair, Cromwell Director Doug Sienna, Middletown Director Joseph Samolis and New Britain Directors Paul Catanzaro and Mary Marrocco were absent. Also present was Therlin Montgomery from Wright-Pierce.

Approval of September 20, 2016 Minutes

MOTION: Mr. Serra moved to approve the minutes of September 20, 2016.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Treasurer's Report

MOTION: Mr. Serra moved to accept the Treasurer's Report as presented.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Budget Statement

MOTION: Ms. Collins moved to accept the Budget Statement as presented.

Mr. Stewart seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Check Register – September, 2016

No motion required.

Staff Reports

MOTION: Mr. Serra moved to accept the Staff Reports as presented.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Executive Director's Staff Actions:

- 1) The Executive Director will provide the details of Change Order #31 Lab/Maint Bldg HVAC at the next DPCC meeting.

Engineering Committee

No Report

Finance Committee

No Report

Human Resources Committee

No Report

Property Management

No Report

Public Relations Committee

No Report

District Project Construction Committee

MOTION: Mr. Serra moved to approve Wright-Pierce's Construction Inspection Payment for August 2016, in the amount of \$18,899.11.

Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Serra moved to approve the release of \$200K of the nitrogen project funds and agrees to issue a Purchase Order for 50% of the long lead material items (\$50,000 estimate) and pay for the costs of carbon disposal and replacement contingent upon the confirmation of the Purchase Order release by Suez for long lead material items, labor for repairs covered by Suez and a one year warranty on the replacement items.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Serra moved to accept the District Project Construction Committee Report as presented.

Ms. Collins seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

Counsel's Report

No Report

New Business

None

Communications

None

Adjournment

MOTION: Mr. Tokarz moved to adjourn.

Mr. Centurelli seconded the motion.

RESOLVED: The motion was approved unanimously.

The meeting adjourned at 7:45 p.m.

The next meeting of the Board of Directors will be held on **Monday, November 21, 2016** at **7:00 p.m.** in the Administration Building, Cromwell, Connecticut.